

Message Text

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ORIGIN EPA-04

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E.O. 11652: N/A

TAGS: SENV, UNEP (IRS)

SUBJECT: UNEP IRS SEMINAR

REF: MOLLENHAUER LETTER APRIL 25 TO DAY.

1. REQUEST EMBASSY INFORM MOLLENHAUER U.S. WILL ASSIST
UNEP IN ORGANIZING FIRST IRS FOCAL POINT MANAGEMENT SEMINAR.

2. SUGGEST RESPONSIBILITY FOR PLANNING AND ADMINISTERING
MEETING BE SHARED ALONG FOLLOWING LINES:

A. UNEP SELECT THE PARTICIPANTS AND ISSUE OFFICIAL INVITATIONS.

B. UNEP BE RESPONSIBLE FOR THE INTERNATIONAL TRAVEL
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ARRANGEMENTS OF THE PARTICIPANTS (INCLUDING SPONSORSHIP OF

REQUESTS FOR VISAS TO ENTER THE U.S. FOR PURPOSES OF ATTENDING A UNEP SEMINAR) AND FOR A ONE-DAY GENERAL ORIENTATION IN NEW YORK ON OVERALL UNEP PROGRAM. EPA WOULD ANTICIPATE RESERVING "LIVE-IN" ACCOMMODATIONS FOR SEMINAR WHICH WOULD REPLACE INDIVIDUAL PER DIEM REQUIREMENTS; EXPENSES TO BE BORNE BY UNEP.

C. EPA, WITH ASSISTANCE OF U.S. COMMITTEE FOR UNEP/IRS, HAVE PRIMARY RESPONSIBILITY FOR ONE-WEEK INTENSIVE SEMINAR ON IRS POLICIES AND PROCEDURES AND OPTIMAL ONE WEEK OF SITE VISITS TO FOLLOW.

D. DEVELOPMENT OF THE SEMINAR TO BE CARRIED OUT IN CLOSE CONSULTATION WITH UNEP STAFF AND REPRESENTATIVES OF OTHER COUNTRIES WHICH HAVE PARTICIPATED IN IRS WORKING GROUPS AND TASK TEAMS.

E. UNEP SELECT AND SUPPORT 2-3 REPRESENTATIVES OF DEVELOPING COUNTRIES TO COME TO EPA FOR A MONTH DURING MID-AUGUST TO MID-SEPTEMBER TO ASSIST IN PLANNING THE SEMINAR. THIS WILL ASSURE THAT INFORMATION MANAGEMENT NEEDS AS PERCEIVED BY THESE COUNTRIES WILL BE INCORPORATED IN THE SEMINAR.

F. EPA, IN CONJUNCTION WITH CANADA NATIONAL FOCAL POINT, PLAN ONE WEEK OF SITE VISITS FOLLOWING SEMINAR TO SELECTED INFORMATION CENTERS FOR GROUP AND/OR INDIVIDUAL PARTICIPANTS AS DESIRED.

G. SUGGEST SEMINAR BE HELD LAST WEEK IN OCTOBER OR FIRST WEEK IN NOVEMBER WITH SITE VISIT DURING FOLLOWING WEEK.

3. IF ABOVE IDEAS ACCEPTABLE TO UNEP, DETAILED PLAN WILL BE SUBMITTED IMMEDIATELY FOR APPROVAL. INGERSOLL

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